



Dear Parents and Guardians,

We are excited to announce a new partnership with **SchoolTherapy**, an online service designed to simplify how we manage in-school therapy appointments. This new system replaces the old process of exchanging paperwork and chasing signatures with a streamlined, secure, and simplified process.

We understand that for your child to thrive, every aspect of their learning and support must be as effective as possible. That's why we're confident that SchoolTherapy will make a huge difference for you and our school community.

How does this benefit you?

- **What do you need to do?** Please start by completing the attached form and returning it to the school office **as soon as possible**. You will no longer need to print, sign, and scan documents. With SchoolTherapy, all necessary forms are completed by the therapist and the school. You will be sent a couple of emails containing a secure link for you to sign any required documents. A copy of any documents you have signed will be automatically emailed to you for your records.
- **Convenient Appointments:** The system is designed to make scheduling easy. When a therapist books a session for your child, you will be notified and given the option to reject the proposed appointment if it doesn't work for your family.
- **Stay Informed:** If a booking is ever created, cancelled or rescheduled, you will receive an immediate email notification, so you're always kept in the loop.
- **Your Privacy is Protected:** SchoolTherapy prioritizes security and privacy. All documents and personal information are stored on a secure, cloud-based platform, ensuring your data is protected and handled with the highest level of care.

We are committed to making in-school therapy as accessible and smooth as possible for all our students. This new system is a leap forward in efficiency and security, allowing everyone involved—parents, therapists, and school staff—to focus on what truly matters: supporting our children.

If you have any questions, please do not hesitate to contact the school office.

Sincerely,

The School Administration Team